



Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY
Tel: 07413 947067 Email: clerk@uplymeparishcouncil.org
Website: www.uplymeparishcouncil.org

Dear Councillor,

Members of the Estates & Personnel Committee are hereby summoned to attend the meeting on **Wednesday 24th May 2023 at Uplyme Village Hall at 6.45pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

18th May 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Estates & Personnel Committee Meeting on **Wednesday 24th May 2023**

Chair – Vacant

Committee Members – Cllrs. A. Turner, C. Pratt, Mrs. P. Frost, C James, P. Oakley

AGENDA

1. Election of Chairman

(a) To elect the Chairman of the Committee.

2. Apologies for absence

3. Approval of Minutes

(a) To approve, as a true record, the minutes from the last meeting on 8th March 2023.
(previously circulated)

4. To receive member's declarations of interest and dispensations in items on the agenda.

5. Public Forum - Public Participation session

Chairman: Cllr. C James

Vice Chairman: Cllr. A. Turner

Cllrs: C. Pratt, P. Oakley, B. Trundle, Mrs P Frost, P. Hackett, Mrs C. Wiscombe

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

DECISION ITEMS

6. Co-Option of One vacant seats

Chair to invite applicant to address the Committee on why they would like to become a Councillor.

7. Policies

(a) Members to consider, and if thought appropriate, approve the draft Equality & Diversity Policy. ([appendix 1](#))

8. Stafford Mount signage

Members to consider the quote received for the entrance signage for Stafford Mount public greenspace. ([appendix 2](#))

9. Date of the Next Meeting

The date for the next meeting is scheduled for 8th November 2023.

Chairman: Cllr. C James

Vice Chairman: Cllr. A. Turner

Cllrs: C. Pratt, P. Oakley, B. Trundle, Mrs P Frost, P. Hackett, Mrs C. Wiscombe