

Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY Tel: 07413 947067 Email: clerk@uplymeparishcouncil.org Website: www.uplymeparishcouncil.org

Minutes of the Estates & Personnel Committee Meeting held on Wednesday 9th November 2022 at 6.45pm in Uplyme Village Hall

Present: Chairman: Cllr. C. James (CJ).

> Councillors: A. Turner (AT), C. Pratt (CP),

Officer: Zishan Adamson-Drage, Clerk to the Council

Members of the Public: None.

EP22/13 **Apologies for Absence**

Cllr. Mrs. P. Frost (PF).

EP22/14 **Approval of Minutes**

RESOLVED that the minutes from the meeting held on 27th April 2022 be approved

as a correct and true record and signed by the Chairman.

EP22/15 **Declarations of Interest and Dispensations**

None.

EP22/16 **Public Forum**

One present – Cllr. P. Hackett

EP22/17 **Stafford Mount project**

> RESOLVED Cllr. Pete Hackett would be the Council's point of contact for the Stafford Mount greenspace. Cllr Pratt offered to be on the working party, and would measure up the hard landscaping to replace with paving slabs.

> > Chairman: Cllr C James Vice Chairman: Cllr. A. Turner

EP22/18 Staffing

- (a) **RESOLVED** Members approved the Chair to conduct the Clerk's appraisal, with objectives to be recommended to full Council.
- (b) **RESOLVED** Members approved the incremental salary progression of the Clerk, as contractually agreed, after one year's service.

EP22/19 Policies

- (a) **RESOLVED** Members approved the Performance Management Policy.
- (b) **RESOLVED** Members approved the Disciplinary Policy.
- (c) **RESOLVED** Members approved the Grievance Policy.

EP22/12 Date of the Next Meeting

The next meeting is scheduled for 8th March 2023.

The meeting closed at 7.10pm

Signed:	
Chairman of E&P Committee	
Date:	

Chairman: Cllr C James Vice Chairman: Cllr. A. Turner