



Uplyme Parish Council

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Minutes of the Estates & Personnel Committee Meeting held on Wednesday 8th March at 6.10pm in Uplyme Village Hall

Present: Chairman: Cllr. C. James (CJ).

Councillors: A. Turner (AT), C. Pratt (CP) and Mrs P. Frost (PF)

Officer: Zishan Adamson-Drage, Clerk to the Council

Members of the Public: None.

EP23/1 Apologies for Absence

None.

EP23/2 Approval of Minutes

RESOLVED that the minutes from the meeting held on **27th April 2022** be approved as a correct and true record and signed by the Chairman.

EP23/3 Declarations of Interest and Dispensations

None.

EP23/4 Public Forum

None present.

EP23/5 War Memorial – Risk Assessment

Cllr. James advised that he had recently cleared the wreaths at the memorial and that it was in dire need of cleaning. The path was believed to be the land owned by Barnes Meadow Management Committee, so the paving risk assessment should be amended to reflect that. Until the path ownership was determined, the approval of the risk assessment to be deferred until the next meeting. **RESOLVED** 1) The Clerk

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Oakley, C. Pratt, Mrs P Frost, W. Trundle, D. Ostler, P. Hackett, Mrs C. Wiscombe

to chase up the appointed cleaning contractor to ascertain when the cleaning and repair works will be carried out. 2) The Clerk to contact Barnes Meadow Management Committee to establish whether the path is their responsibility and, if so, to request a copy of their risk assessment. 3) The Clerk to amend the RA accordingly.

EP23/6

Stafford Mount project

Cllr. James stated that it was important to buy the paving slabs and get them in situ without delaying to wait for funding. In time, the Council could approach a garden furniture designer locally to donate or heavily subsidise an 8-person picnic bench. The Clerk advised that the Council had recently received a further £4,288.08 in CIL monies, making a total of £4,821.45 to spend. **RESOLVED** Cllr. James proposed that, once a quote was agreed, CIL money be used to pay for the paving slabs for the area. Seconded by Cllr. Turner.

EP23/7

Cemetery Matters

- (a) Cllr. Turner pointed out that to reduce the fees for a non-resident would set a precedent. Cllr. James called attention to the similarity that Lyme Regis Town Council (LRTC) could not offer reduced fee parking to Uplyme residents, because they did not pay Council tax to LRTC. Members noted the exceptions already in place to non-residents paying double fees. **RESOLVED** Cllr. Turner proposed that a reduction of double fees be denied, Cllr. Mrs Frost seconded. Agreed. The Clerk to notify the individual of the Committee's decision.
- (b) Cllr. James outlined the voting process for a majority decision on the design of memorial forwarded by W G Potters Funeral Directors. The votes were as follows, 5 Members against, 2 Members abstained and 1 Member in favour of the design. Members discussed the possibility of allocating a children's section in the Cemetery, where a memorial of this design would be acceptable. **RESOLVED** The Clerk to inform the funeral directors that the design would not be approved in its current form.
- (c) Members considered the draft clauses to be included in the Cemetery Regulations. Cllr. Turner proposed that both additional clauses be added to the existing regulations, seconded by Cllr. Pratt. **RESOLVED** That the clauses relating to the placing of mementoes on graves and limiting the number of ashes interments in a full grave be added to the Regulations.

EP23/8

Policies

- (a) Members discussed the options provided for creating the mandatory Pensions Discretions Policy. Cllr. Turner proposed that the Council would not consider any discretions except the flexible retirement option, as long as there was no cost to the Council. Seconded by Cllr. James. **RESOLVED** Members approved the Pensions Discretions Policy.
- (b) **RESOLVED** Members approved the Homeworking Policy.

EP23/9**Date of the Next Meeting**

The next meeting is scheduled for 8th November 2023.

The meeting closed at 6.32pm

Signed:

Chairman of E&P Committee

Date:

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Oakley, C. Pratt, Mrs P Frost, W. Trundle, D. Ostler, P. Hackett, Mrs C. Wiscombe