



Uplyme Parish Council

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Website: www.uplymeparishcouncil.org
Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 13th September 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Wednesday 7th September 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Parish Council Meeting on Wednesday 13th September 2023

AGENDA

- 1. Apologies for absence**
- 2. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the meeting dated **12th July 2023** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**
 - (a) There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
 - (a) Chairman
 - (b) Parish Councillors
 - (c) County Councillor
 - (d) Representatives on Outside Bodies

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs E. Daly, Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, P. Hackett, Mrs. C. Wiscombe

7. Finance

- (a) Members to view and agree the payments to be made in July 2023 and those, if any made under delegation in August 2023. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. **(appendix 2)**.
- (b) Members to note the bank reconciliations for July & August 2023. **(appendix 3)**.
- (c) Members to note the level of earmarked funds held by Council. **(appendix 4)**

8. Quotes

- (a) Members to receive an update on the proposals and re-consider garden design quotes received for the Stafford Mount biodiversity project, and if thought appropriate, approve a contractor to undertake the work. **(appendix 5)**
- (b) Members to consider quotes for the repair or replacement of the war memorial plaques. **(appendix 6)**

9. Community Ownership Fund

- (a) Members to re-consider whether there are any projects which may qualify for funding under this central government scheme.

DECISION ITEMS

10. Community Litterpick

- (a) To confirm the date for the proposed litterpick as Sunday 15th October 2023, time tba.

11. Climate Action for Smaller Councils

- (a) Members to receive an update from the Clerk on a recently attended webinar.
- (b) Members to consider the further information received regarding options for measures to mitigate climate change. (distributed separately)
- (c) Members to decide whether to actively support the River Lim project, and if thought appropriate, what form the support should take.

12. Councillor Development Framework

- (a) Members to evaluate whether they would find continuous professional development through this programme useful, and if thought appropriate, to individually complete a skills audit.

13. Highway issues

- (a) Members to discuss any other Highways issues of concern to be raised at the next Highways Forum meeting.

14. Residents and other correspondence received

- (a) Members to discuss the request from a resident of Chardstock to reduce streetlighting in Uplyme. **(appendix 7)**
- (b) Members to receive and discuss the correspondence received and agree any action to be taken.

15. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill

- (a) To receive a report on the map/noticeboard of the footpaths in the Parish.
- (b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area/Trinity Hill and consider any action.

16. Planning

(appendix 8)

- (a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

17. Newsletter/ Notice boards/ Lyme Online

- (a) Members to forward any items for the various communication distributions.

FOR NOTING

19. Defibrillator Training

- (a) To note and promote the arranged defibrillator training to take place on Saturday 14th October 10am-12noon, the Scout Hut. Refreshments will be provided.

20. Committee / Working Groups – Minutes and Reports

- (a) To note the minutes from the following Committee Meetings
 - i. Planning Committee : 30th August 2023
- (b) To receive an update report on:
 - (i) Grounds maintenance
 - (ii) Cemetery
 - (iii) Working Groups

21. Public Forum and to receive Items for next agenda from Members.

- (a) Opportunity for residents to raise any concerns or ideas for future consideration.
- (b) Members to forward any agenda items for the next meeting.

22. Date of future meetings

The next meeting of the Full Council will be the Annual Council Meeting held on Wednesday **11th October 2023** at the Uplyme Village Hall at 7.15pm.