



# Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 11th October 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage  
Clerk to the Council

Wednesday 5<sup>th</sup> October 2023

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 11th October 2023**

<b>AGENDA</b>
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- 1. Apologies for absence**
- 2. Approval of Minutes**
  - (a) To approve, as a true record, the minutes from the meeting dated **13<sup>th</sup> September 2023** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**
  - (a) There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - (a) Chairman
  - (b) Parish Councillors
  - (c) County Councillor
  - (d) District Councillor

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs E. Daly, Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, P. Hackett, Mrs. C. Wiscombe

## **7. Finance**

- (a) Members to view and agree the payments to be made in September 2023 and those, if any made under delegation in October 2023. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. **(appendix 2)**.
- (b) Members to note the bank reconciliations for September 2023. **(appendix 3)**.
- (c) Members to note the level of earmarked funds held by Council. **(appendix 4)**
- (d) Members to note the progress against budget to the end of Quarter 2 of 2023-24, and if thought appropriate, review the level of reserves. **(appendix 5)**

## **8. AGAR 2022-23**

- (a) Members to note the external auditor's report for the Annual Return, and to formally approve the audited accounts of the Council. **(appendix 6)**

## **9. Parish Infrastructure Investment Plan (PIIP)**

- (a) Members to consider developing a PIIP, and if thought appropriate, to delegate the development of such a plan to a sub-committee. **(appendix 7)**

## **10. Quotes**

- (a) Members to consider quotes for paving the hard landscaped area at Stafford Mount greenspace. (Cllrs. Turner and Pratt to speak) **(appendix 8)**
- (b) Members to consider quotes for the repair or replacement of the war memorial plaques. (Cllr. P Hackett to speak)

<b>DECISION ITEMS</b>
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## **11. Community Litterpick**

- (a) To confirm that the proposed litterpick has been postponed due to a lack of volunteers.

## **12. Saving Devon's Treescapes – Tree hub**

- (a) Members to consider the offer from the AONB to run a tree hub, and if thought appropriate, to discuss a suitable venue. (information distributed separately)

## **13. Highway issues**

- (a) Members to consider Council endorsement of a public petition in support of a 20mph speed limit on the B3165 through Uplyme.
- (b) Members to discuss any issues for the Clerk to raise at the next A35 Parishes group.
- (c) Members to discuss any other Highways issues of concern to be raised at the next Highways Forum meeting.

## **14. Residents and other correspondence received**

- (a) Letter received from Lyme Regis & Uplyme CLT regarding Venlake site (Cllr. James to speak).
- (b) Members to receive and discuss the correspondence received and agree any action to be taken.

## **15. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill**

- (a) To receive a report on the footpaths in the Parish.
- (b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area/Trinity Hill and consider any action.

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs E. Daly, Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, P. Hackett, Mrs. C. Wiscombe

## **16. Planning**

**(appendix 9)**

- (a) Members to receive an update on correspondence from the Harcombe residents action group regarding planning appeal on the Land at Harcombe, Uplyme DT7 3RN (APP/U1105/C/23/3321021 & 3321021).
- (b) Members to receive a report showing all the planning applications considered and EDDC outcomes.

## **17. Newsletter/ Notice boards/ Press**

- (a) Members to discuss, and if thought appropriate, approve the draft article for the collaboration newsletter with Lyme Regis TC (distributed separately).
- (b) Members to forward any items for the various communication distributions.

<b>FOR NOTING</b>
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## **19. Defibrillator Training**

- (a) To continue to promote the arranged defibrillator training to take place on Saturday 14<sup>th</sup> October 10am-12noon, at the Scout Hut. Refreshments will be provided.

## **20. Committee / Working Groups – Minutes and Reports**

- (a) To note the minutes from the following Committee Meetings
  - i. Planning Committee : 27<sup>th</sup> September 2023
- (b) To receive an update report on:
  - (i) Grounds maintenance
  - (ii) Cemetery

## **21. Public Forum and to receive Items for next agenda from Members.**

- (a) Opportunity for residents to raise any concerns or ideas for future consideration.
- (b) Members to forward any agenda items for the next meeting.

## **22. Date of future meetings**

The next meeting of the Full Council will be the Annual Council Meeting held on Wednesday **8<sup>th</sup> November 2023** at the Uplyme Village Hall at 7.15pm.