



Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY
Tel: 07413 947067 Email: clerk@uplymeparishcouncil.org
Website: www.uplymeparishcouncil.org
Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 13th December 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Thursday 7th December 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Parish Council Meeting on Wednesday 13th December 2023

AGENDA

- 1. Apologies for absence**
- 2. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the meeting dated **8th November 2023** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**
 - (a) There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
 - (a) Chairman
 - (b) Parish Councillors
 - (c) County Councillor
 - (d) District Councillor

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs E. Daly, Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, P. Hackett, Mrs. C. Wiscombe

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE
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7. Finance

- (a) Members to view and agree the payments to be made in November 2023 and those, if any made under delegation in December 2023. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. **(appendix 2)**.
- (b) Members to note the bank reconciliations for November 2023. **(appendix 3)**.
- (c) Members to note the level of earmarked funds held by Council. **(appendix 4)**

8. Grant Requests

- (a) Members to consider a grant request for funding from the Barnes Meadow Management Committee. **(appendix 5)**

2. Spending Reserves

- (a) Members to consider purchasing a bench to site near the war memorial, subject to permission from Barnes Meadow Management Committee, as suggested by the Finance Committee.
- (b) Members to discuss the refurbishment of the playground funded from reserves, and if thought appropriate, other funding such as CIL and/or s.106 monies.

9. Setting the Budget/Precept 2024-25

- (a) Members to consider the recommendations for the 2024-25 budget made by the Finance Committee. (spreadsheet distributed separately – displayed on screen at meeting)
- (b) Members to consider how much of the 2024-25 budget to precept for, assuming the tax base has been received, and to approve the request to East Devon District Council for that amount.

DECISION ITEMS

10. BHF Defibrillator

- (a) Members to provide an update on investigations into a suitable location for a free defibrillator.

11. Christmas opening hours

- (a) Members to consider, and if thought appropriate, approve the office closure from 10am on Thursday 21st December and reopening on Tuesday 2nd January 2023 at 9am.

12. Highway issues

- (a) Members to discuss any other Highways issues of concern to be raised at the next Highways Forum meeting.

13. Residents and other correspondence received

- (a) The Clerk to update members on investigations into the nature of the agreement with King George V field around the playground land, as requested by the Finance Committee.
- (b) Members to receive and discuss the correspondence received and agree any action to be taken.

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14. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill

- (a) To receive a report on the footpaths in the Parish.
- (b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area/Trinity Hill and consider any action.

15. Planning

(appendix 6)

- (a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

16. Newsletter/ Notice boards/ Press

- (a) Members to forward any items for the various communication distributions.

FOR NOTING

17. Committee / Working Groups – Minutes and Reports

- (a) To note the minutes from the following Committee Meetings

Planning Committee :	8 th November 2023
	29 th November 2023
Finance Committee:	29 th November 2023

- (b) To receive an update report on:
 - (i) Grounds maintenance
 - (ii) Cemetery

17. Public Forum and to receive Items for next agenda from Members.

- (a) Opportunity for residents to raise any concerns or ideas for future consideration.
- (b) Members to forward any agenda items for the next meeting.

18. Date of future meetings

The next meeting of the Full Council will be the Annual Council Meeting held on Wednesday **10th January 2024** at the Uplyme Village Hall at 7.15pm.