



Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY
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Minutes of the Meeting of the Council held on Wednesday 8th November 2023 at Uplyme Village Hall at 7.15pm

Present: Chairman: Cllr. C. James Vice Chairman: Cllr. A. Turner
Councillors: Cllrs. Mrs P. Frost, Mrs E. Daly, P. Hackett, W. Trundley, P. Oakley and C. Pratt.

Officer: Zishan Adamson-Drage, Clerk to the Council / RFO

Members of the Public: 10 present. No members of the press.

FC23/188 Apologies for Absence

Cllr. Mrs. C. Wiscombe tendered her apologies, due to a work commitment.

FC23/189 Approval of Minutes

RESOLVED that the minutes from the meeting of the Council held on **11th October 2023** be approved as a correct and true record and signed by the Chairman.

Proposed Cllr. W. Trundley and seconded by Cllr. C. Pratt. Agreed.

FC23/190 Declarations of Interest and Dispensations

None made.

FC23/191 Public Participation Session on items on the agenda

A member of the public asked about how to report trees with ash dieback on Trinity Hill. Cllr. Turner advised that that was Forestry Commission land so to report any issues to them.

The Clerk advised that the responsibility for the diseased ash tree on Lyme Road near Masters Close was subject to dispute, so further documentation was being sought to resolve this.

Another parishioner mentioned that a hedge belonging to a vacated house on Church Street was encroaching into the road. **RESOLVED** The Clerk would send a

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hedge letter once new contact details had been received.

FC23/192 Clerks Progress Report

Members received the below Clerk's Report which was noted.

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 13.07.22	Contact Lyme Regis TC to arrange Hardship Fund	22/136	Awaiting an invoice for £250 to be raised from LRTC for Ukrainian refugees.
Meeting 10.5.23	Village clean up	AM23/06	Postponed - new date tba.
Meeting 14.6.23	Fixed Asset Register	23/104	Photographs still need to be taken.
Meeting 12.7.23	Grant request – Village Hall	23/129	VH Treasurer has advised that the request is on hold subject to EDDC funding.
Meeting 13.9.23	Stafford Mount garden designer	23/150	Awaiting update from the contractor, as design was due in late October.
Meeting 13.9.23	War memorial plaque repairs	23/150	Cllr. Hackett has straightened and reinstalled the plaques at no cost. Completed.
Meeting 13.9.23	Cemetery gate refurbishment	23/157	Quote received for sandblasting and red oxide preparation with option of repainting the gates. Cllr. Hackett has another quote.
Meeting 11.10.23	Cemetery Green waste bin	23/169	Signs deterring other than green waste put up.
Meeting 11.10.23	Public waste/dog waste bin	23/169	Have contacted EDDC for updated costs of installing and emptying a new bin near the Cemetery.
Meeting 11.10.23	Stafford Mount regeneration	23/176	Check whether non-slip paving is required. HSE guidance only mentions non-slip paving on ramps to avoid slips/trips.
Meeting 11.10.23	Tree Hub	23/179	Have contacted the Devon Wildlife Trust to confirm and am awaiting reply from tree wardens and permission from the Village Hall to use the car park. Need to set a date.
Meeting 11.10.23	Christmas Lights	23/181	Awaiting confirmation of time and date before advertising for volunteers.
Meeting 11.10.23	LRTC Newsletter	23/183	Deadline for submission 13 th November – due to be distributed end of November 2023.

FC23/193 To receive reports

Chairman – Cllr. James thanked Cllr. Hackett for fixing the war memorial plaques and putting them back in place in time for the Remembrance Day commemoration service.

Cllr. James informed Members about his attendance at the East Devon District Council (EDDC) Council Plan consultation. He advised that the event was well-attended by councillors and voluntary groups. Cllr. James found that every parish and town council attending had similar wishes as Uplyme. Cllr. James advised that another consultation meeting was due to be held on 20th November, but none of the Councillors were able to attend.. **RESOLVED** The Clerk to give apologies to EDDC on behalf of the Council.

Parish Councillors – Cllr. Turner complained about the increase in parked cars near Whalley Lane and Barnes Meadow.

County Councillor – County Cllr. I. Hall confirmed some items sent through in his report. Devon County Council (DCC) was facing real budget problems, and so difficult decisions were being made about services. One which affects Uplyme, is the disbandment of the mobile library service, as the aging fleet is due to cost £600,000 to replace. Cllr. Hall's priorities whilst he was still in an elected role were climate, transport, housing and mental health.

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Cllr. James complemented Cllr. Hall on his work with health issues. He pointed out that only 6 houses in the parish qualify for Devon-based healthcare, so asked Cllr. Hall which contact could be used for Dorset-based healthcare. Cllr. Hall mentioned he liaises regularly with Dorset Councillor Belinda Bawden to cultivate a cross-border relationship, however, patients have a choice to go to East Devon or Dorset surgeries, and can ask.

Another priority of DCC was 'Levelling Up' to create more beautiful, environmentally enhanced homes.

Cllr. Hall spoke about the recent consultation to close train station ticket offices, which has had the proposal cancelled.

District Councillor – Cllr. Westerman spoke about her involvement with ratifying the EDDC Council Plan. She would feedback to Uplyme PC about the outcome. Housing was the biggest infrastructure issue facing EDDC. The Council were undergoing a lot of change, and had not managed to recruit a new CEO yet.

FC23/194 Finance

(a) Proposed by Cllr. Turner, and seconded by Cllr. Trundley **RESOLVED** that the following payments were/will be settled:

Payments October

Name	Details	Amount	VAT
HMRC	HMRC Tax / NI	£ 921.12	£0.00
Fluxy's Grounds Maintenance	Grounds Maintenance	£ 653.80	£0.00
Fluxy's Grounds Maintenance	Millennium Copse & MTF	£ 90.00	£0.00
Uplyme PCC	s.142 Provision of Information	£ 500.00	£0.00
Uplyme Village Hall	Room Hire	£ 78.50	£0.00
Z A-D	Travel/Expenses	£ 72.53	£0.00
Google Email	Telephone/Communication	£ 4.60	£0.00
O2	Telephone/Communication	£ 9.91	£1.65
Amazon (replacement mouse)	Computer Accessories/Charges	£ 17.98	£3.00
DALC (AGM & Conference)	Registration/Subscriptions/Training	£ 54.00	£9.00
DALC (Cllr Training)	Registration/Subscriptions/Training	£ 36.00	£6.00
Staff Costs	Salary PAYE/NI	£ 1,419.34	£0.00

FC23/195 (b) Members noted the bank reconciliation for October 2023:

Monthly Balance Sheet	Aug-23	Sep-23	Oct-23
Expense (Cashbook)	£3,417.55	£3,866.21	£3,857.78
Income (Cashbook)	-930.00	-£26,047.50	-
Monthly Balance (Cashbook)	2,487.55	-22,181.29	3,857.78
Bank Statement (First DOM)	88,986.02	86,498.47	108,679.76
Bank Statement (Last DOM)	86,498.47	108,679.76	104,821.98

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Bank Monthly Balance	2,487.55	-22,181.29	3,857.78

FC23/196 (c) **RESOLVED** Members noted the following earmarked funds currently held by the Council:

Reserves	Mar	Apr	Jun	Jul	Aug	Sept	Oct	TOTALS
Footpath Funds	2,656.34			50.00		-245.88		2,460.46
Playground funds	123.98	1,000.00		1,900.00				3,023.98
Millennium Copse & MTF	200.00							200.00
Locality funding	660.00							660.00
Uplyme Village Safety project	3,100.00							3,100.00
Neighbourhood Plan	171.02							171.02
Emergency fund	1,987.15							1,987.15
Community Infrastructure Levy	4,821.45							4,821.45
Uplyme Xmas Lights Project	199.48	500.00		500.00				1,199.48
UVN - Coronavirus Prompt Action Fund	0.00							0.00
War Memorial refurbishment	2,000.00		-2,000.00					0.00
Devon Resilience Funding	809.49	-451.00						358.49
Stafford Mount project	65.79	1,000.00	-116.63					949.16
General (Bank balance less Reserves)		79,063.72	71,638.24	70,054.83	67,567.28	89,748.57	85,890.79	
Total Reserves	16,794.70	Apr	Jun	Jul	Aug	Sept	Oct	18,931.19

FC23/197 **Grant Requests**

- (a) Members considered the request for a grant under s.137 of the LGA from Uplyme Preschool to complete the work on the outdoor play area. Cllr. Turner proposed a grant of £500 be awarded to the preschool, seconded by Cllr. Trundley. **RESOLVED** the Clerk to inform the preschool of their successful application, and arrange payment of the £500 grant.
- (b) (a) Members considered the request for a grant under s.137 of the LGA from Axe Valley Ring & Ride. Cllr. James mentioned that the Finance committee had ceased payment of the grant in November 2021, due to low numbers of Uplyme passengers. Cllr. Turner advised that Helping Hands, whom the Council already award a grant to, do more work in Uplyme. **RESOLVED** The request for a grant was turned down. The Clerk to advise Axe Valley Ring & Ride.

FC23/198 **Consultations**

- (a) Members had discussed the EDDC Council plan consultation during the Chair's report. Feedback from District Cllr. Westerman would be awaited.
- (b) Members considered the request from zero hour to make a motion to support the Climate & ecology Bill currently proceeding through parliament. Cllr. James believed this should be an individual choice for Councillors, Cllr. Oakley agreed. **RESOLVED** The Council declined to propose a motion of support.
- (c) Members considered the Devon & Somerset Firs & Rescue consultation on their precept spending. **RESOLVED** The Council had no comment to make.

FC23/199 **BHF Defibrillator**

Members discussed the offer of applying for a free defibrillator and where to site the equipment. Cllr. James suspended Standing Orders. County Cllr. Hall pointed out that they required an independent power supply. Standing Orders were reinstated. Cllr. Oakley mentioned the phone box on Whalley Lane. Cllr. Hackett reminded

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Members that a parishioner had worked hard to refurbish the box, and so permission should be sought for this before proceeding. **RESOLVED** In principle, the Council wished to take up the offer, but Members would check regarding the power supply/courtesy permissions and report back to the next Council meeting.

FC23/200 Highways Issues

- (a) The Clerk updated Members on the outcome of the A35 Parishes meeting she attended. The group was to become formally constituted with a Committee who would progress issues raised with other agencies, stakeholders and Government where necessary.
- (b) For the forthcoming quarterly highways meeting, Cllr. Mrs Frost wished Lyme Road to be swept to reduce clogging of drains and gutters.

FC23/201 Residents and other correspondence

- (a) Following a request at the last meeting, Cllr. Turner advised that a limited supply of sandbags could be obtained from the shed in the Cemetery compound, along with 40 army sandbags which do not perish, for use in an emergency. The Council had also taken delivery of 2 tonnes of salt for gritting. Cllr. James thanked the emergency response team for their diligence and continued efforts on behalf of the parish.
- (b) No issues were raised.

FC23/202 Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill

- (a) The bridge on the Lim river path was being inspected for slippage of the tarmac on the footway.
- (b) Cllr. Turner mentioned that some of the playground equipment needed to be replaced. As there was CIL money and other grants available, **RESOLVED** Cllrs. Turner, Mrs Frost and Mrs Daly would meet with the Clerk on site to carry out a condition survey and look at the equipment.

FC 23/203 Planning

- (a) Cllr. Turner updated Members on the developments on existing applications which had been decided by EDDC and any new applications which had been submitted. He mentioned the current backlog of applications.

FC23/204 Newsletter / Noticeboards / LymeOnline

- (a) A reminder to residents to look after their hedges, ditches and trees was requested in the next Parish News.

FC23/205 Committee/Working Groups

- (a) Members noted the Planning Committee minutes dated 25th October 2023.
- (b) (i) Members thanked James Booth for keeping the stone traps clear throughout the parish.
- (ii) No issues raised.

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FC23/206 Public Forum/Members items

(a) A member of the public thanked Cllr. Pratt and the Clerk for renewing the footpath noticeboard and map. The resident was disappointed that the Council did not actively support the Climate & Ecology bill. Cllr. James explained that the Council was non-political and that issues raised in the bill could be seen as party political, which was not appropriate for a parish council.

(b) No issues were raised by Members.

FC23/207 Date of future meetings

RESOLVED The next meeting of the Full Council will be on Wednesday **13th December 2023** at Uplyme Village Hall at 7.15pm. Cllr. Trundley gave his advanced apologies for this meeting.

Meeting Closed 8.45pm

Signed by Chairman:

Date:
